



17th October 2017

Dear Parent/Carer

Your child's photograph proof will be handed out Wednesday 18th October during mentor time. The date for return of the proof and money will be **on or before Thursday 2nd November 2017**.

Orders received after 2nd November 2017 will need to be made direct with Jane Stapleton Photographers and will incur a surcharge of £4.

Jane Stapleton Photographers contact details: telephone 01773 717984, email: mail@jssp.co.uk or visit their website: www.jssp.co.uk

Unfortunately the school is unable to take photograph payment after 2nd November 2017.

Yours faithfully

E Jewsbury

Mrs E Jewsbury
KS3 Student Manager